

**IN THE SUPERIOR COURT FOR THE STATE OF WASHINGTON
IN AND FOR BENTON AND FRANKLIN COUNTIES**

))
 Petitioner,) Case No. _____
))
 and))
))
))
))
 Respondent.))

**DOMESTIC CASE SCHEDULE ORDER
(ORSCS)**

**I. SCHEDULE
(Week of _____)**

1.	<i>Case Deadline - Parenting Seminars & Order re: Adequate Cause Required:</i>	2 MONTHS
2.	<i>Case Deadline - Entry of Agreed Final Parenting Plan (if any) OR;</i>	4 MONTHS
3.	<i>Case Deadline - Entry of GAL Order if NO Agreed Parenting Plan:</i>	4 MONTHS
4.	<i>Case Deadline - Appraisal Report Due:</i>	4 MONTHS
5.	<i>Case Deadline - Discovery:</i>	4 MONTHS
6.	<i>Case Deadline – Financial Declaration Due:</i>	4 MONTHS
7.	<i>Case Deadline - Mediation (with or without children):</i>	7 MONTHS
8.	<i>Case Deadline - GAL Report Due:</i>	6 MONTHS
9.	<i>Case Deadline - Additional Discovery Completed:</i>	6 ½ MONTHS
10.	<i>Case Deadline - Petitioner’s Position Statement due (with or without children): https://www.bentoncountywa.gov/pview.aspx?id=55609&catID=0</i>	1 week (Prior to STLCON)
11.	<i>Case Deadline - Respondent’s Position Statement due (with or without children):</i>	2 days (Prior to STLCON)
12.	Court Appearance Required - Settlement/Pretrial Conference – (notice will be sent with further details):	7 MONTHS
13.	<i>Case Deadline: Trial Witness & Exhibits Lists filed and served (with Exhibits):</i>	8 MONTHS
14.	Court Appearance Required – Trial Priority Hearing (notice will be sent with further details) - <i>Status Report form due Wednesday prior:</i>	TBD
15.	Court Appearance Required - <u>TRIAL DATE</u> – (notice will be sent with further details):	9 MONTHS

*** PLEASE SEE ATTACHMENT FOR DETAILS**

II. ORDER

IT IS ORDERED that all parties comply with the foregoing schedule.

Dated this ____ day of _____, _____.

SUPERIOR COURT JUDGE/COMMISSIONER

CASE SCHEDULE ORDER ATTACHMENT

Please review your Case Schedule Order and note the following:

Schedule Item: 12	SETTLEMENT CONFERENCE: The conference is mandatory. The Case Schedule Order is your notice of the date. The time will be designated by Court Administration and notice will be sent. If you do not receive a notice 30 days before your scheduled conference, contact the case manager.
Schedule Item: 12	PRETRIAL CONFERENCE: The pretrial conference will immediately follow an unsuccessful Settlement Conference. An Order Re: Pretrial will be completed at the conference.
Schedule Item: 14	TRIAL PRIORITY: Trial Priority is scheduled one week prior to your scheduled trial, once determined to be ready for trial. You will receive a notice of the date, time, and information needed for Trial Priority. (make sure to complete the required Trial Priority Status Form)
Schedule Item: 15	TRIAL: The day before your scheduled trial please visit the court’s website at: https://www.co.benton.wa.us/pview.aspx?id=55107 for time, courtroom, and judge assignment.
<u>If your case is uncontested</u> (both parties are in agreement) and there are no issues regarding spousal or child support and/or your parenting plan for cases with children, you can move forward on your own by scheduling an appointment with the Court Facilitator. The Facilitator can assist you with preparing your final orders and scheduling your court date to finalize your case. You can make this appointment at the Superior Court Clerk’s office.	
<u>If your case involves children</u> , you must complete a mandatory parenting seminar pursuant to Local Domestic Rule 1(F)(1-3). Information regarding the seminar can be found on the Administration Website at https://www.bentoncountywa.gov/pview.aspx?id=55535&catID=0	
<u>If your case is contested</u> (you do not agree) please review below. All parties shall be prepared to advise the Court regarding the following:	
<ol style="list-style-type: none"> 1. The nature of all disputed issues. 2. The need for temporary orders. 3. The need for the appointment of a guardian ad litem and/or other professional(s). 4. The presence of allegations of domestic violence and/or child abuse. 5. The need for the appointment of a mediator pursuant to Local Domestic Rule 4(A-F). 6. The status of property issues including the status of discovery, the disclosure of experts and the need for business valuations and/or other appraisals. 7. Any other issues affecting the timely disposition of the case. 	
If you have not already done so, you are required by to file and serve the opposing party with a copy of your Financial Declaration, together with the following documents:	
<ol style="list-style-type: none"> 1. Child Support Worksheets. 2. Tax returns and W-2 statements for the past two calendar years. 3. Partnership and corporate tax returns, if any, for the past two calendar years, to include all schedules and attachments. 4. Wage stubs for the past six months or since January 1 of the calendar year, whichever is greater. 	
UPDATED ADDRESS. Each party must update their address with the County Clerk’s office immediately upon a change of address. If a party moved due to domestic violence or the threat of domestic violence, that party must provide the Court with an address where they will receive mail. The change of address must also be mailed or otherwise provided to the opposing party within seventy-two (72) hours of the address change	